

Desert Regional Consortium

CTE Deans Meeting

March 7, 2016, 1:00 p.m.

Location: CCCConfer



AGENDA

TOPIC	PRESENTER
<ul style="list-style-type: none">• Welcome & Call to Order	Joyce Johnson
<ul style="list-style-type: none">• CCCAOE Update	Kevin Fleming
APPROVAL OF MINUTES	
Review and Approval of Minutes: February 1, 2016 Meeting	All
PROGRAM APPROVAL – FIRST READ	
<ul style="list-style-type: none">• San Bernardino Valley College Computer Management Information System (MIS) Certificate (25-26 units)	Albert Maniaol
<ul style="list-style-type: none">• San Bernardino Valley College Digital Forensics Certificate (19 units)	Albert Maniaol
PROGRAM APPROVAL – SECOND READ/ENDORSEMENT	
<ul style="list-style-type: none">• Norco College Conventional Machine Operator Certificate (12 units) (1st Read: November 16, 2015)	Kevin Fleming
<ul style="list-style-type: none">• Riverside City College Esthetician Certificate (20 units) (1st Read: November 16, 2015)	Patricia Avila/ Madeline Bettencourt
<ul style="list-style-type: none">• San Bernardino Valley College Basic Peace Officer Certificate of Achievement (1st Read: February 1, 2016)	Albert Maniaol
PROGRAM APPROVAL – ENDORSEMENT	
<ul style="list-style-type: none">• Review and endorse additional San Bernardino Valley legacy programs. These programs were listed on the Chancellor’s Office inventory that was previously reviewed by the CTE Deans, but were identified by the CCCCO during a site visit the week of February 22nd.	Albert Maniaol
OTHER	
<ul style="list-style-type: none">• Review and adopt new language on regional program approval process and Announcement of Intent template.	Julie Pehkonen
<ul style="list-style-type: none">• Next Meeting: April 4, 2016, 1:00 p.m. (CCCConfer)	

***Meeting held via CCCConfer. The call-in number and passcode is the same for each meeting.**

Telephone conference line: 1- 888-450-4821

Passcode: 773702

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MINUTES ****DRAFT****

CALL TO ORDER:

Acting on behalf of the chair, Joyce Johnson, Kevin Fleming called the meeting to order at 1:06 p.m.

ATTENDING:

CTE Deans (Voting):

Barstow-Sandi Thomas
Chaffey-Joy Haerens
College of the Desert-Zerryl Becker
Crafton Hills-absent
Copper Mountain-NA
Moreno Valley-Art Turnier
Mt. San Jacinto-absent
Norco-Kevin Fleming
Palo Verde-NA
Riverside-Patricia Avila
San Bernardino Valley-Albert Maniaol
Victor Valley College-absent

Others:

IE/DRC - Julie Pehkonen
Center of Excellence – Michael Goss
Riverside City College – Madeline Bettencourt
San Bernardino Valley – Reginald Metu, Jeffrey Klug

CCCAOE:

Kevin Fleming provided a CCCAOE update: 1) The CCCAOE had a good response to the Request for Proposals for breakout sessions at the upcoming conference (approximately 43 proposals received). They only have between 12-14 breakouts allotted to them, so it will be a challenge to make a selection. Over 800 people have registered for the conference. Hotel blocks are all sold out. The Board is holding conversations on the \$200M in new funding to implement the Taskforce on Jobs & a Strong Economy. They are advocating for these dollars to go to regions and colleges to ensure it gets into the classroom where it will do the most good. These are not grant dollars but Prop 98 augmentation.

APPROVAL OF MINUTES:

The minutes of the February 1, 2016 CTE Deans Meeting were approved. M/S/C Turnier/Maniaol

PROGRAM PROPOSALS – FIRST READ

- San Bernardino Valley College
Computer Management Information System (MIS) Certificate (25-26 units)
Recommend approving this certificate for first read. MSC Fleming/Turnier
 Comments/discussion: Albert Maniaol and faculty member Reginald Metu provided an overview of the program. Prepares students for careers in IT fields. Business English and information literacy are some of the core courses. There are 22 core units and students need 25-26 units to complete the certificate. Many courses in the program are transferrable. It is similar to programs offered at Chaffey, Mt. Sac, and RCC.
- San Bernardino Valley College
Digital Forensics Certificate (19 units)
After discussion (see below) SBV withdrew the program for first read.
 Comments/concerns: Albert Maniaol and Reginald Metu provided an overview of the program. This is a little bit different than what they have been doing. Some courses in the program including network fundamentals and Linux. They did not find similar programs in the region. Zerryl (COD), who has a background in IT, asked about the proliferation of IT programs in the region and inquired how this program is aligned with other pathways. Metu responded that there is alignment with CRY-ROP (their students will be feeding into the program). What jobs are available? Metu responded: Entry level digital forensic technicians. Students need basic understanding of a network and how it works. They also need to be able to, among other things, write reports to submit into evidence in criminal proceedings. How does this align with 4-year programs, since the proposal submitted states that most jobs require bachelor's degree? If a student completes the 19 unit certificate, can they get a job without any more coursework or education? This isn't evident in the proposal. Concern about how the region would be able to endorse a certificate program that does not prepare a student for entry-level employment? Concern that there is a lack of evidence demonstrating students would have employment opportunities after receiving their certificate. The proposal lacks LMI data that would support this assertion. Metu discussed that law enforcement would send their current officers to the program. This might be documented through an employer survey (since current LMI asserts that the job requires a Bachelor's degree). The labor market issue must be adequately documented and the program can then be brought forward for a 1st read.

PROGRAM PROPOSALS – SECOND READ:

- Norco College
Conventional Machine Operator Certificate (12 units)
It was recommended that the region endorse this program proposal. MSC Thomas/Avila
 Comments/discussion: Norco CTE Dean, Kevin Fleming, provided an overview. This program is aligned with San Bernardino Valley. It is a stackable certificate.
- Riverside City College
Esthetician Certificate (20 units)
It was recommended that the region endorse this program proposal. MSC Maniaol/Turnier
 Comments/discussion: RCC CTE Dean, Patricia Avila, and Cosmetology faculty member, Madeline Bettencourt, provided an overview of the program. This program (which was previously offered as a locally approved certificate under 18 units) was revised in direct response to changes made at the State Board of Esthetics. The college is looking forward to opening this program up again to the community.

- San Bernardino Valley College
Basic Peace Officer Certificate of Achievement
It was recommended that the region endorse this program proposal. MSC Turnier/Avila
 Comments/discussion: SBV CTE Dean, Albert Maniaol, and Academy Director, Jeffrey Klug, provided an overview of the program. As mentioned during the first read, this is a modulized academy, which offers distinct advantages to students, compared to their regular academy: students don't have to take the program lock-step (one module right after the other) and they can complete some modules at other colleges.

PROGRAM APPROVAL – ENDORSE CHANGES TO LEGACY PROGRAMS

- Reviewed additional San Bernardino Valley legacy programs. These programs were listed on the Chancellor’s Office inventory which was previously reviewed by the CTE Deans, but have since been identified by the CCCC during a site visit the week of February 22nd, as having a different name than what was shown at the college.

It was recommended that the region endorse San Bernardino Valley College changing the names of the following programs. MSC Fleming/Turnier

Chancellor's Office Control #	Program Title	TOP Code1	Program Goal	Program Award	Proposed Name Change:
09270	Computer Info Tech: Office Information Systems	051400	CTE	A.A. Degree	CIT - Office Technology
09253	CIT: Office Information Systems-Clerical	051400	CTE	Certificate of Achievement:18 or greater	CIT - Office Information Systems
09323	Radio, Television & Film: RTVF	060400	CTE & Transfer	A.A. Degree	RTVF
22738	Radio, Television & Film: RTVF	060400	CTE & Transfer	Certificate of Achievement:18 or greater	RTVF
16509	Radio, Television & Film: Digital Film	061220	CTE & Transfer	A.A. Degree	RTVF (Film)
22750	Radio, Television & Film: Digital Film	061220	CTE & Transfer	Certificate of Achievement:18 or greater	RTVF (Film)
04882	Automatic Transmission	094800	CTE	A.S. Degree	Automatic and Manual Transmission
22771	Automatic Transmission	094800	CTE	Certificate of Achievement:18 or greater	Automatic and Manual Transmission
09276	Airframe and Powerplant Technology	095000	CTE & Transfer	A.S. Degree	Aviation Maintenance Technician
09328	Water Supply Engineering	095800	CTE	A.S. Degree	Water Supply Technology
22819	Water Supply Engineering	095800	CTE	Certificate of Achievement:18 or greater	Water Supply Technology

OTHER DISCUSSION/ACTION:

- IE/DRC Chair, Julie Pehkonen, recommended the CTE Deans review and adopt new language for the regional program approval process (change 1st read to Announcement of Intent and second read to Program Endorsement). She also recommend that the CTE Deans require all new programs being Announced utilize LMI (demand) and Program Inventory/Program Awards data provided by the regional Center of Excellence. Documents presented for review included:
 - Regional Program Approval-Process for New and Revised Programs-March 2016
 - Regional Program Approval-Announcement Template Fillable
 - Sample Inventory and Awards Report-Aviation
 - Sample 49-3011 Aircraft Mechanics and Service Technicians_FEB2016_RivSB
 Motion to adopt the proposed changes as a first read and submit recommended changes to the documents presented prior to final read/adoption at the May CTE Deans meeting. M/S/C Avila/Haerens

NEXT MEETING:

April 4, 2016, 1:00 p.m. (CCCConfer)

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