

ANNUAL WORKPLAN

Performance/Funding Period: 07/1/10 – 06/30/11

RFA Specification No. and Title: 10-0342-007

District: Riverside Community College District

College: Riverside Community College District

***OBJECTIVE No. 1.0** To form a consortium of colleges within a region to address:

a) The integration of academic, vocational, and technical skills of students who choose to enroll in occupational education;

b) That students enrolled in career and technical education receive the same rigor of academics as transfer students; and

c) Program improvements in the areas of accountability, professional development, curriculum development, linkages and partnerships, counseling and other support services, student leadership activities, dissemination and public relations and resource development.

Activities	Performance Outcomes	Timelines	Responsible Persons
1.1 Increased the active involvement of Chief Executive Officers, Chief Instructional Officers, Chief of Student Services Officer, Career Technical Education and Economic and Workforce Development Administrators, the Academic Senate, Management Information Systems Officer, the Statewide Discipline Advisory Committee, and Economic Development Centers and Initiative Directors in regional consortia planning. (1)	<ul style="list-style-type: none"> Each of the identified workgroups will be included on the region's list-serve and will be invited to attend a region activity specific to their area of interest. When requested to do so, the consortium will provide a forum for the identified workgroups to address/present to consortium partners. 	July 2010 – June 2011	Consortium Executive Committee
1.2 Conduct, at least six, meetings with appropriate staff from each college in the region to coordinate programs and services (2)	<ul style="list-style-type: none"> Six desert region consortium meetings will be held as evidenced by agendas, minutes, and sign-in sheets. 	September October November February March May	Vito (chair) Pehkonen (coordinator)
1.3 Meet at least quarterly with the Chancellor's Office staff. (3)	<ul style="list-style-type: none"> The desert regional consortium chair and/or coordinator meet with the Chancellor's Office staff at regularly scheduled regional chairs meetings and at other times, when requested to do so. 	September October January March May	Vito (chair) Pehkonen (coordinator)
1.4 Sponsor regional meetings/workshops for Career Technical Education and Economic and Workforce Development funded projects to promote economic development planning, networking, sharing of best practices, and updates on legislative and other current events impacting the regions. (11a)	<ul style="list-style-type: none"> CTE Deans, Economic & Workforce Development/Initiatives, and CalWorks meet regularly in breakout sessions at regional consortium meetings. 	September 2010 – May 2011	Regional Consortium partnering colleges

Activities	Performance Outcomes	Timelines	Responsible Persons
<p>1.5 Expand professional development that provides academic and career and technical education faculty and counselors with the knowledge and skills required to implement economic development and workforce preparation and improve programs, services, access and success for special populations. Mini-grants may be awarded to the colleges in the region to implement this activity. (8)</p>	<ul style="list-style-type: none"> • Provide support for participation in professional development for faculty, staff, administrators involved in workforce development at partnering institutions. • Provide financial support to CCCAOE to conduct two statewide conferences. • Consortium members actively participate in conferences which included CCCAOE, CCCEWD, NCWE, Special Populations, and other conferences for workforce educators. • Participants provide an update of their professional development activity at a regional consortium meeting and/or provided a written report, which was posted to the region's website. 	<p>July 2010 – June 2011</p>	<p>Faculty and staff from Desert Regional Consortium partnering colleges</p>
<p>1.7 Sponsor regional meetings/workshops in coordination and collaboration with the Chancellor's Office Career Development Advisory committee, provide faculty and counselors with access to professional development conferences and workshops to learn the latest research and best practices for conducting career development/career management student support services and/or integrating career management activities in the classroom. (11c)</p>	<ul style="list-style-type: none"> • Consortium members actively participate in career development meetings/workshops to include, but not limited to, those sponsored by the Chancellor's Office Career Development Advisory. • Disseminate information and promote workshops to faculty and staff within the region. 	<p>September 2010 – May 2011</p>	<p>Pehkonen (coordinator) Faculty and staff from Desert Regional Consortium partnering colleges</p>

Activities	Performance Outcomes	Timelines	Responsible Persons
<p>1.8 Facilitate and coordinate assistance efforts to colleges that will be used to enable special population students to meet state-adjusted levels of performance. Special population categories include: a) individuals with disabilities, b) economically disadvantaged students, c) individuals preparing for non-traditional employment, d) single parents/single pregnant women, e) displaced homemakers, f) individuals with limited English proficiency, and g) academically disadvantaged students. (13)</p> <p>Conduct one statewide conference for Special Populations program personnel. This may be coordinated with the California Department of Education. (14)</p>	<ul style="list-style-type: none"> • Consortium members actively participate in conferences to include, but not limited to, Special Populations annual conference, and other conferences for workforce educators that address the needs of special populations students. • Provide financial support to Joint Special Populations Advisory Committee to oversee the development, organization, and marketing of statewide Special Populations Conference. • At least one region member will represent the region on the Joint Special Populations Advisory Committee. • Disseminate information and promote workshops to faculty and staff within the region. 	Fall 2010	Pehkonen (coordinator) Faculty and staff from Desert Regional Consortium partnering colleges
<p>1.9 Conduct a statewide conference for new and/or prospective career technical education administrators. (15)</p>	<ul style="list-style-type: none"> • Provide financial support to Los Angeles/Orange County Regional Consortium to oversee the development, organization, and marketing of statewide Workforce Leaders Institute. • Disseminate information and promote the Leadership Institute and other leadership conferences to the region. 	Spring 2011	Pehkonen (coordinator) Faculty and staff from Desert Regional Consortium partnering colleges

*Limit one (1) objective per page. List objectives according to numerical order, i.e., 1.0. Activities should have corresponding numbers (i.e., 1.1, 1.2, 1.3 . . .)

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***OBJECTIVE No. 2.0** To increase the visibility of career and technical education and economic development opportunities throughout the region.

Activities	Performance Outcomes	Timelines	Responsible Persons
2.1 Maintain Internet connections with the Community Colleges Economic and Workforce Development (CCCEWD) home page. (12)	<ul style="list-style-type: none"> • Maintain regional website links to CCCEWD and CCCCO including quick links to typically sought after information. 	July 2010 – June 2011	Pehkonen (coordinator)
2.2 Collaborate with the Economic and Workforce Development Initiatives through Regional Centers and Initiative Directors. (6)	<ul style="list-style-type: none"> • Provide a forum for Initiative and Center directors to give presentations and workshops on topics relative to their specific initiatives. 	September 2010 – May 2011	Consortium Executive Committee (Vito-chair, Pehkonen-coordinator, Johnson, Levesque, Dutton, Valcarcel)
2.3 Facilitate the dissemination of information, articles, position papers, and products developed by Career Technical Education and Economic and Workforce Development Program projects to colleges, and education and economic development entities in the region. Link regional website to the Chancellor's Office website. (10)	<ul style="list-style-type: none"> • Encourage presentations of faculty/staff papers or articles on new career and technical education or major changes at regional meetings. • Link articles and announcements from related professional organizations, i.e., ACTE, NCWE, CCCAOE, to the consortium's website. 	September 2010 – May 2011	Consortium Executive Committee (Vito-chair, Pehkonen-coordinator, Johnson, Levesque, Dutton, Valcarcel)
2.4 Conduct, in coordination with the California Community College Association of Occupational Education (CCCAOE), seminars to address workforce needs. (7)	<ul style="list-style-type: none"> • One or more consortium members will assist CCCAOE in planning and delivering a fall and spring conference. 	October 2010 and March 2011	Faculty and staff from Desert Regional Consortium partnering colleges

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***OBJECTIVE No. 3.0** To improve the linkages among career and technical education programs, economic development initiatives, all the career and technical education statewide advisory committees, and statewide discipline/industry collaboratives; and Workforce Investment Act boards and entities.

Activities	Performance Outcomes	Timelines	Responsible Persons
3.1 Meet with the Statewide Advisory Committees representatives and the PERKINS IV Statewide Discipline/Industry Collaborative projects as designated by the Chancellor's Office. A minimum of two meetings is anticipated. The Chancellor's Office will convene and facilitate these meetings. (4)	<ul style="list-style-type: none"> • The Chancellor's Office will convene and facilitate these meetings. • A minimum of two meetings is anticipated. • Representative(s) of the Desert Regional consortium will attend scheduled meetings. • Information from the meetings will be provided to the regional consortium. 	September 2010 – June 2011	Vito (chair)
3.2 Collaborate with the PERKINS IV Statewide Discipline/Industry Collaborative projects, Special Populations Collaborative, Work-Based Learning Collaborative, Statewide Advisory Committees, the Statewide Academic Senate and the Chancellor's Office staff to: a) Assist in the development/implementation of statewide consortium and partnerships with the eight PERKINS IV collaboratives; b) Provide communication about and dissemination of PERKINS IV collaborative activities, outcomes and products to all community college providers of PERKINS IV collaborative specific discipline/industry cluster education; and c) Assist with professional development activities. (5)	<ul style="list-style-type: none"> • Consortium members will be identified to liaison between statewide collaboratives and the Desert Regional Consortium in order to facilitate the flow of information and to provide assistance where appropriate. • Identify all products and services funded by regional consortium funding and market to the region as such. • Create opportunity for the research and planning group to work with the consortium. 	September 2010 – June 2011	Consortium Executive Committee (Vito-chair, Pehkonen-coordinator, Johnson, Levesque, Dutton, Valcarcel)

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***OBJECTIVE No. 4.0** To disseminate best practices.

Activities	Performance Outcomes	Timelines	Responsible Persons
4.3 Sponsor regional meetings/workshops for Career Technical Education and Economic and Workforce Development initiatives to promote collaboration and linkages between the Local Workforce Investment Boards that will encourage local community college participation in the one-stop system. (11b)	<ul style="list-style-type: none"> • Workforce educators at partnering colleges will participate in the local WIB. • Create opportunities to meet with WIB partners with WIB-focused agenda. 	July 2010 – June 2011	Consortium Executive Committee (Vito-chair, Pehkonen-coordinator, Johnson, Levesque, Dutton, Valcarcel)

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***OBJECTIVE No. 5.0** To provide a full range of information and marketing services to the region, coordinate service delivery with other service providers, and identify gaps in services needed by region.

Activities	Performance Outcomes	Timelines	Responsible Persons
5.1 Participate in statewide and regional workforce development marketing efforts. Encourage regional collaboration to market workforce development. (9)	<ul style="list-style-type: none"> • Representatives attend and actively participate in conferences and meetings called by Chancellor's Office. • Provide opportunity at regional meetings for colleges and EWD initiatives to share new programs and upcoming offerings so member college programs and EWD services can be marketed to both internal and external audiences. • Encourage the leveraging of resources to maximize marketing impact/activities among member colleges. 	August 2010 – May 2011	Pehkonen (coordinator)

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